



CITY OF HEATH

200 Laurence Dr. Heath TX 75032
972-961-4883 Building Dept. 469-273-4015 - Fax
972-961-4897 - Inspection Line

COMMERCIAL PERMIT APPLICATION

Permit #: _____

Project Address _____

Subdivision _____ Lot _____ Block _____

Property Owner _____ Phone _____ Email _____

Property Owner Address _____

Architect or Engineer of Record _____ Street _____ City _____ Reg's # _____ State _____ Zip _____ Email _____

Contractor _____ Phone _____ Email _____

Project Contact Name _____ Phone _____ Email _____

SUBCONTRACTORS

Electrical Contractor _____ Phone _____ Email _____

Plumbing Contractor _____ Phone _____ Email _____

Mechanical Contractor _____ Phone _____ Email _____

TYPE OF WORK:

- Interior Finish (new)
- New Building
- Shell Only
- Addition
- Alteration/Renovation (existing) *
- Demolition*
- Other

BUSINESS STATUS:

- Existing
- New to Heath

Description of Work (please be specific): _____

*(Please read and Sign) -- I certify that this project has meet all of the Texas Department of State Health Services regulations concerning asbestos operations, maintenance, renovation, demolition and that all steps have been taken to protect and promote the physical and environmental health of the people of Texas.

Signature _____ Date _____

Business Name _____ Oncor: YES / NO

Type of Business _____

Valuation of Work \$ _____ Atmos Energy (gas): YES / NO

Area of This Project _____ s.f. Fire Sprinklered: YES / NO

Water Meter Sizes:

1" _____

Larger _____ **

A separate permit is required for each tenant space and/or building.

APPLICATION FOR CERTIFICATE OF OCCUPANCY IS HEREBY MADE COINCIDENTAL WITH APPLICATION FOR CONSTRUCTION PERMIT.A PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED. ALL PERMITS REQUIRE FINAL INSPECTION. I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK, INCLUDING BUT NOT LIMITED TO BUILDING, FIRE, ZONING AND TREE PRESERVATION ORDINANCES, WILL BE COMPLIED WITH WHETHER SPECIFIED OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

I HEREBY ACCEPT ALL CONDITIONS HEREIN ABOVE MENTIONED AND CERTIFY THAT ALL STATEMENTS HEREIN RECORDED BY ME ARE TRUE.

DATE _____

SIGNED _____

Agent or Owner

DATE _____

APPROVED _____

Building Official

PERMIT FEE _____

TEMP UTIL DEPOSIT _____

SEWER IMPACT _____

WATER IMPACT _____

METER PASS THRU FEE _____

ROADWAY IMPACT _____

3rd PARTY PLAN REVIEW _____

TOTAL _____

Office Use Only:

Setbacks: Front _____ Side L _____ Side R _____ Rear _____ Height _____ Zoning _____

COMMERCIAL PERMIT SUBMITTAL REQUIREMENTS

CURRENT CITY ADOPTED CODES ARE 2021 IBC, 2021 IECC, 2021 IFC, 2021 IMC, 2021 IPC, 2021 IFGC, AND THE 2020 NEC

PLAN REVIEW: Our goal is to complete plan review and return comments to applicant within ten working days excluding the day of submittal. Plan review will not begin until all application requirements are met. Additional plan review fees will apply for 3rd party review.

Permit Application Form shall list the general contractor and subcontractors in the licensed trades.

- The General Contractor will submit the permit application form listing the contractors in the licensed trades (Plumbing, Electrical, and Mechanical). All contractors must be currently registered with the City of Heath prior to issuance of the permit.
- Registration: \$75.00 New Registration. \$50.00 Renewal Registration

EXISTING BUILDINGS (Remodels & Finish-outs only. Excludes additions)

The following Items must be included with the application form. Incomplete plans and/or applications may not be processed or will create delays.

- A. Permit Application Form. (Any plans not picked up within 180 days after notification will be considered abandoned and plan review fee assessed.)
- B. Energy Code Analysis: This should be the COM check printout or equivalent information from the tables of the 2021 IECC. COM Check is a free download from the U. S. Department of Energy at www.energycodes.gov Note for interior work only the items affected by the remodeling need to be calculated.
- C. Asbestos Survey. Remodeling or demolition of any commercial building or space in a building requires an asbestos survey be done. Any permit submittal to the city requires a statement be attached to the application that a survey has been done as required by the state. The survey has to be kept at the project site and be available to the Texas State Department of Health Services on request.
- D. Architectural Barriers Registration. Applicant shall submit proof that plans have been submitted to the state or independent contractor for accessibility review. Listing of registration number for on line project registration is sufficient. Smaller projects exempt from state plan review are still required to comply with the Texas Department of State Health Services.
- E. Three (3) sets of Construction plans (on paper) and ONE SET ON DISK IN PDF FORMAT including the following: Disc not required for small projects where the maximum sheet size does not exceed 11" x 17".
 - Plot plan or Site Plan showing location on the property with all improvements.
 - Floor plans showing the area being remodeled including all corridors and stairways involved in exiting the subject space.
 - Elevations showing any exterior walls that are changed.
 - Typical wall section showing typical construction materials and insulation of exterior walls.
 - Plumbing, Mechanical, and Electrical Plans showing all work in the scope of the project or note the existing systems. Specific equipment schedules are required to verify compliance with the Energy Code. The U. S. Department of Energy has developed the software programs RES check and COM check. COM check may be based on 2021 IECC. These are available on the internet at www.energycodes.gov as a free download. The printout from them may be submitted with your plans. The Building Department will also accept hand calculations utilizing the provisions from the 2021 IECC. See energy code ordinance for envelope tables for this climate zone.
 - Drawings shall have legible seals and signatures as required by Texas Engineering Practice Act and or Texas Board of Architectural Examiners. See <http://www.tbae.state.tx.us> and <http://www.tbpe.state.tx.us>
- F. If the establishment requires a Health Department license, then health department plan review is required. This applies to any food service operation, grocery store, day care or assisted living facility. It is the applicant's responsibility to submit directly to the health department. Contact Kelly Stockburger via email at kbfss@sbcglobal.net

NEW BUILDINGS (Includes new additions to existing buildings.)

The following Items must be included with the application form. Incomplete plans or applications may not be processed or will create delays in processing.

- All of the items required for existing buildings above.
- Energy Code Analysis: This should be the COM check printout or equivalent information from the tables of the 2021 IECC. COM check is a free download from the U. S. Department of Energy at www.energycodes.gov .
- Three (3) complete sets of plans on paper and one set on disc in PDF format (including everything listed above, plus City Approved detailed site plan.)
- Construction plans shall contain the information required under Existing Buildings as listed above plus the following:
 - (1) Landscape and Irrigation Plans
 - (2) Erosion Control Plan
 - (3) Civil plans showing grading and drainage, utility work and site paving. In cases with a City Council approved site plan and elevations, those plans with all the revisions required in the final approval shall be a part of the submittal.
 - (4) SWPPP Plans
- SPECIAL NOTE: Civil Plans must be separately submitted to the Public Works Department 200 Laurence Drive, Heath, and Texas whenever there is any public infrastructure (water, sewer, storm drainage, or streets). Civil Plans must be approved by the Public Works Department prior to issuance of Building Permits.

** Larger water meters require that all fees are paid and an account is set up with Utility Billing prior to issuance of the building permit.